



**NTPC Limited**  
**(A Government of India Enterprise)**  
**Western Region Head Quarters,**  
**Samruddhi Venture Park, 2<sup>nd</sup> Floor,**  
**MIDC Marol, Andheri (E), Mumbai -400093**

## ***Powering a million smiles!!***

NTPC Limited, India's largest power company with an installed capacity of 30,644 MW is presently operating 15 coal based, 7 gas based power stations and 4 joint ventures. NTPC contributed nearly one-third of the country's entire power generation during the year 2008-09 and plans to become a 75,000 MW power company by 2017. NTPC has moved ahead by diversifying its portfolio to emerge as an integrated power major with presence across the entire energy value chain. NTPC has been allocated 6 coal mine blocks which are expected to produce 48 million tons per annum.

NTPC has been ranked No. 1 in 'Best Workplaces for Large Organizations' and tenth overall in 2008 by Great Places to Work in collaboration with the Economic Times.

Applications are invited from energetic young Diploma Engineers with brilliant academic record to join the organization for its projects located in Maharashtra, Madhya Pradesh, & Chhattisgarh of Western region of NTPC Ltd as

<b>DIPLOMA TRAINEES</b>
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<b>* Electrical (28) * Mechanical (34) * Civil (34) * C&amp;I (14)</b>
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### **Training, emoluments & placement:**

Selected candidates will undergo training for a period of 1(one) year at various NTPC sites on a consolidated stipend of Rs. 6700/- per month. On successful completion of training, these candidates will be absorbed in the pay scale of Rs.6700-3%-11750/-\*. The final place of posting will be allocated after successful completion of training.

*\*Pay scale due for revision with effect from 01.01. 2007.*

### **AGE LIMIT:**

Upper Age limit is 27 years as on 01.01.2010.

For Project Affected Persons (PAPs), upper age limit is 35 years as on 01.01.2010

## QUALIFICATION:

Discipline	Qualification
Electrical	Full time regular Diploma in Electrical / Electrical & Electronics Engineering with minimum 70% marks.
Mechanical	Full time regular Diploma in Mechanical Engineering with minimum 70% marks.
Civil	Full time regular Diploma in Civil Engineering with minimum 70% marks.
C&I	Full time regular Diploma in Instrumentation/Electronics Engineering with minimum 70% marks.

Relaxation for SC/ST/PWD: Pass marks

Relaxation for PAP: 50% for UR/OBC, Pass marks for SC/ST/PWD candidates.

Note: Only those candidates who possess the required qualification on or before the last date of application are eligible to apply.

## YEAR OF ACQUIRING QUALIFICATION:

For UR: Only those who have acquired qualification after 1.1.2007

For OBC/SC/ST/PWD: Only those who have acquired qualification after 1.1.2006

For PAP: No bar on year of acquiring qualification

## SELECTION PROCESS:

Eligible candidates will have to undergo two hours objective type written test. Based on merit and requirement, the list of successful candidates for interview will be made available at [www.ntpccareers.com](http://www.ntpccareers.com) and communication will be sent to such candidates. All short listed candidates will have to appear for Personal Interview.

## TEST CENTERS:

The selection test will be held in **Nagpur, Pune, Raipur, Bilaspur, Jabalpur, Rewa** cities as mentioned in the online Application system. Candidates have to choose a city as Test Centre and no change under any circumstance will be considered subsequently. However, NTPC reserves the right to cancel or add any centre depending on the response of the candidates for that area / centre.

## ABOUT TEST:

The All India Test is scheduled on **21.02.2010 (Sunday)**. The test can be taken in Hindi or English. Candidates will have to give their choice for appearing in Hindi or English at the time of applying for the post, which cannot be changed subsequently. The test will be in two parts. Part-I will be Knowledge Test and will consist of 68 multiple-choice questions of the relevant 4 disciplines as advertised. Part-II will be Aptitude Test and will consist of 32 multiple-choice questions on english, reasoning, data interpretation & quantitative **1/4th mark will be deducted for each wrong / multiple answered question.**

## PROJECTED VACANCIES:

Category wise projected vacancies in each discipline are given below.

Discipline	Vacancies					Identified for (disability)
	Total	UR	OBC-NCL	SC	ST	
Electrical	28	22	03	01	02	OL, BL, HH
Mechanical	34	24	02	02	06	OL, HH
Civil	34	25	04	02	03	0A, OL, BL, HH
C&I	14	11	00	00	03	OL, HH

OL-One Leg, OA-One Arm, HH - Hearing handicap

03 No vacancy out of all categories and disciplines are reserved for Persons With Disabilities (PWD).

The total number of projected vacancies indicated above may increase / decrease at the discretion of NTPC management.

## RESERVATIONS AND RELAXATIONS:

- 01 Reservations and relaxations for SC / ST / OBC (non-creamy layer) /XSM / PWD (degree of disability 40% or above) candidates will be provided as per Government guidelines.
- 02 Category (SC / ST /OBC/ PWD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the prescribed format of Government of India, issued by the competent authority, along with the registration slip and also at time of interview, if called for.
- 03 No registration fee will be charged from SC/ST candidates & Persons with disability.
- 04 The upper age limit is relaxed by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) candidates. It is relaxed by 10 years for PWD-General, 13 years for PWD-OBC and 15 years for PWD-SC/ST candidates.
- 05 The OBC candidates who belong to "Creamy Layer" are not entitled for OBC concession and such candidates have to indicate their category as General. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, **from a competent authority issued in the current year**. Further, such candidates will have to give a self-undertaking indicating that they belong to OBC (Non creamy Layer) category at the time of interview, if called for.
- 06 Upper age is relaxed by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir from 01.01.80 to 31.12.89.
- 07 Wherever applicable, preference will be given to PAPs in terms of provisions of Rehabilitation Action Plan (RAP)/ local agreements / Agreements entered into with State Governments. PAPs (Project Affected Persons) for the above purpose would be as defined in RAP. Only PAPs who have not availed benefits earlier from NTPC as PAPs for the purpose of employment will be given preference.

### **SERVICE AGREEMENT BOND:**

The selected candidates will be required to execute a service agreement bond of Rs. 10,000/- (General and OBC) to serve the company for a minimum period of 3 years after completion of training.

### **HEALTH:**

The candidate should have sound health. Before joining, candidates will have to undergo medical examination by NTPC Medical Board and the decision of the board will be final and binding. Appointment will be subject to meeting the medical norms prescribed by the Company. **No relaxation in medical norms is allowed.**

### **HOW TO APPLY:**

- 01 Eligible candidates have to apply through online registration system of NTPC only. To apply visit: [www.ntpccareers.com](http://www.ntpccareers.com) with your valid e-mail ID. The site is functional from **10.00 hours of 17.12.2009 to midnight of 06.01.2010.**
- 02 After applying online, candidate is required to download the registration slip and challan / pay-in-slip (in respect of General and OBC candidates only) generated by the system with unique registration number.
- 03 Candidate belonging to General/OBC category is required to pay a non-refundable registration fee of Rs. 200/-. The candidate must carry the challan/ pay-in-slip generated by the system to the nearest State Bank of India branch to deposit the registration fee of Rs. 200/-.
- 04 State Bank of India has been authorized to collect the registration fee, in a specially opened account **NTPC LTD HR RECTT A/C NO. 30987919993** at CAG branch, (Branch Code: 09996), New Delhi, on behalf of NTPC. Candidate has to approach the nearby SBI branch with a printout of the "challan"/ "pay-in-slip" which is generated by the system on applying. The challan/ pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. Bank commission charges will be borne by the candidate. In case the candidate deposits the fee in a wrong account, NTPC will not be responsible. There will not be any other mode of money collection. Registration fee deposited after **07.01.2010** will not be valid.
- 05 The candidate should send duly signed printout of registration slip after affixing the colour photograph ( Unique Registration number must be written at the back of the photograph) and
  - a. Copy of challan (for Gen/OBC) ;
  - b. Certificates in proof of SC/ST/PWD;
  - c. Copy of RA number/ PAP I card/ Other relevant Document (PAPs)

- 06 The candidate should write "Diploma Trainee" along with Discipline (Mechanical/ Electrical/ Civil/C&I) & unique registration number on the top of the envelope and should send the envelop by ordinary post to:

**Post Box No.9519,**  
**6th Block,**  
**Koramangala,**  
**Bangalore, Pin - 560095"**

- 07 Please note that the registration slip along with all relevant enclosures must reach the above address on or before **14.01.2010**.
- 08 All successfully enrolled candidates will be allowed to download the admit card from the site.

#### **GENERAL INFORMATION AND INSTRUCTIONS:**

- 01 Only Indian Nationals are eligible to apply.
- 02 Before applying, the candidate should ensure that he / she fulfill the eligibility criteria and other norms mentioned in this advertisement, as well as, on the web site [www.ntpccareers.com](http://www.ntpccareers.com).
- 03 All qualifications should be from Indian Institutes recognized by BTE/AICTE / appropriate statutory authority.
- 04 **No manual / paper application will be entertained.**
- 05 TA/DA will not be paid to any candidate appearing for the written test.
- 06 While applying for the post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment his / her services are liable to be terminated without any notice.
- 07 **Candidature of the registered candidate is also liable to be rejected if registration slip along with necessary documents is not received or received un-signed or without pay in slip or received after the closing date or registered online more than once.**
- 08 For queries candidates may visit the site and consult the Frequently Asked Questions (FAQ) section.
- 09 The admit card indicating roll number, name of the allocated test centre and guidelines for the test will be made available on the same site to the candidates found apparently eligible based on the online data. The candidate has to download his Admit card, Test Guidelines etc for appearing in the test from the site. **Admit cards will not be sent by post.**

- 10 **Candidates are advised to keep the e-mail ID which is to be entered compulsorily in the online application form.** The above e-mail ID should be kept active for at least one year. No change in the e-mail ID will be allowed once entered. **All future correspondence would be sent via E-mail only.**
- 11 Candidates employed with Government Departments / PSUs / Autonomous Bodies have to produce **No Objection Certificate** (NOC) at the time of Interview. Please note that without NOC you will not be allowed to appear in the interview.
- 12 In case of any ambiguity / dispute arises on account of interpretation in versions other than English, English version given in the web-site [www.ntpccareers.com](http://www.ntpccareers.com) will prevail.
- 13 NTPC reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- 14 Any proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in **Mumbai** and courts / tribunals / forums at **Mumbai** only shall have sole and exclusive jurisdiction to try any such cause / dispute.
- 15 NTPC will not be responsible for any postal delay / loss in transit in submission of documents within specified time.

**IMPORTANT DATES:**

a.	Commencement of online Registration of application by candidates	17.12.2009 (Thursday) 10.00 Hours
b.	Last date for online registration of application by candidates	06.01.2010 (Wednesday) Midnight
c.	Last date of depositing Registration fee in specified Banks	07.01.2010
d.	Last date of accepting registration slips with required documents by post from candidates	14.01.2010 (Thursday)
e.	Downloading of Admit card with Roll Number, test center name and Guidelines from the net.	07.02.2010, 10.00 Hours To 21.02.2010, 0900 Hours
f.	<b>All India Test</b>	<b>21.02.2010 (Sunday)</b>



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